

INFORMATION FOR EXTERNAL PROVIDERS

To ensure a resilient customer-supplier relationship, purchasing in cooperation with the Head of QM it is recommended to our suppliers to ensure the following aspects:

- The supplier undertakes to continuously improve its processes and performance and commits its orientation towards the "Zero-defect philosophy" and strives for 100% loyalty in terms of delivery deadlines, costs and quality.
- The supplier is responsible for the error-free execution of its products and services
- If the supplier places orders with subcontractors, he is obliged to ensure the requirements of all agreements in the entire subsequent supply chain
- The supplier undertakes to apply all the characteristics mentioned in the technical documentation in the latest versions, including cited standards. If these standards are not available or if there are doubts as to their topicality, the supplier shall contact the purchaser responsible directly.
- Supplier applies the principles of the Automotive Core Tools and the associated reference manuals to all products purchased through ADT during the product development process. ADT does not make any further requirements. If this is the case, this will be regulated individually in the contracts with the suppliers. Purchasing is responsible for this with the participation of the multidisciplinary team.
- In consultation with ADT, the supplier applies a recognized product and production process approval procedure (AIAG PPAP or PPF-VDA Volume 2 (2020) including the notification obligations to the customer (ADT) specified therein.
- In the event of deviations from the product or service specification or from the approved process, the supplier shall apply to ADT for a special release before delivery of the products. The release of delivery shall only become effective upon written consent. Purchasing determines whether separate identification markings are required for the released scope of delivery.
- In the case of increasing quality or delivery problems or repeated complaints, the customer will place increased demands on the inspection of the delivered products as part of the escalation process and initiate appropriate containment actions. This may have financial consequences for the supplier and may have to be included in a change in the supply contract. Changes to the contract are the responsibility of purchasing.
- The supplier is responsible for the protection of the products delivered by him. For this purpose, he shall use suitable preservatives, packaging and transport means during production, storage and transport to the customer (ADT).
- All products are to be subjected annually by the supplier to a complete dimensional and functional test in accordance with the production control plan, taking into account the applicable customer specifications for materials function. Proof documents of this shall be provided on request. For the formation of families of parts in the sense of the requalification test, the supplier consults the local quality manager.
- In the case of complaints, nonconforming products shall be reliably identifiable and traceable within the supply chain of the supplier and the customer. For this purpose, both a FIFO (First in First out) and a traceability system shall be introduced and maintained by the supplier in advance.
- The supplier will attempt to comply with the requirements of AIAG with regard to the evaluation of technical processes through annual CQI assessment also within its supply

chain. The results of the CQI assessments are to be made available to the customer on request.

- In order to ensure the requirements for product safety or product liability, the supplier shall appoint and maintain a responsible person for product safety "PSCR Product Safety and Conformity Representative" for each production site within its organization.
- The supplier is obliged to provide ADT with information regarding the use of certain materials of the so-called "Dodd Frank Act Section 1502 – Conflict Minerals". The resulting responsibility shall be assumed by the supplier without being asked.
- The supplier shall consider a sustainability assessment and compliance with social and ethnic standards are taken into account. Suppliers with an implemented environmental or energy management system and a comprehensible commitment to the ten principles of the UN Global Compact.